

ADDENDUM TWO QUESTIONS and ANSWERS

Date: March 6, 2020

To: All Bidders

From: Connie Heinrichs/Julie Schiltz, Buyers
AS Materiel State Purchasing Bureau

RE: Addendum for Request for Proposal 6231 Z1 to be opened on April 1, 2020, at 2:00 P.M. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.	RFP Section I. PROCUREMENT PROCEDURE, Item Q. EVALUATION OF PROPOSALS	p. 5 and 6	Will a bidder receive any additional points or preferences if it utilizes a Nebraska-owned business as subcontractors?	No
2.	Section I. PROCUREMENT PROCEDURES, Item O. REQUEST FOR PROPOSAL/PR	p. 5	RFP Sections: Section I. PROCUREMENT PROCEDURES, Item O. REQUEST FOR PROPOSAL/PROPOSAL REQUIREMENTS states that Attachments A, B, C and D are required with our response. Section VII. PROPOSAL INSTRUCTIONS states that only Attachments B and D	The State confirms all of the items listed in the question should be included in the bidder's response.

	<p>OPOSAL REQUIREMENTS</p> <p>And</p> <p>Section II. TERMS AND CONDITIONS</p>	<p>p. 9</p>	<p>are required.</p> <p>Section II. TERMS AND CONDITIONS states that “Bidders should complete Sections II through VII as part of their proposal.” Whereas Section I. PROCUREMENT PROCEDURES, Item O. REQUEST FOR PROPOSAL/PROPOSAL REQUIREMENTS indicates that only Sections II through IV are required.</p> <p>Question:</p> <p>Would the State please confirm the format for the bidder response should be the following:</p> <p>Original Request for Proposal for Contractual Services Form</p> <p>Proposal Form A – Bidder Point of Contact</p> <p>Sections II through IV</p> <p>Sections A.1 and A.2 of “VII. Proposal Instructions” to include:</p> <p>Understanding of the project requirements;</p> <p>Attachment B, Business Requirements;</p> <p>Attachment D, Technical Requirements;</p> <p>Proposed development approach;</p> <p>Detailed project work plan; and</p> <p>Deliverables and due dates.</p> <p>Completed State Cost Proposal Template</p>	
<p>3.</p>	<p>RFP Section: VI. SCOPE OF WORK</p> <p>C. CONTRACTOR PASRR REQUIREMENTS, 4. PASRR</p>	<p>p. 32</p>	<p>What are the current criteria used to require a clinical review prior to the completion of the Level I screen for the state of Nebraska?</p>	<p>All Level I screens that cannot be 100% ruled out as having no PSRR-identified condition would be appropriate for a clinical review. See also 42 C.F.R. Part 483, Subpart C.</p>

	Level I Screenings, e. and h.			
4.	RFP Section: F. DATA REPORTING AND DOCUMENTATION, 1.b. Ad hoc reports	p. 35	RFP States: Ad hoc reports: Contractor shall compile ad hoc reports upon written request of DHHS. What is the required turnaround time on ad hoc requests?	The required timeframe for adhoc reporting will be dependent on the type of report requested and urgency of need.
5.	RFP Section: VII. PROPOSAL INSTRUCTIONS	p.36	This section documents the requirements that should be met by bidders in preparing the Technical and Cost Proposal. Bidders should identify the subdivisions of "Project Description." Question: Should the sentence read: "... the subdivisions of VII. PROPOSAL INSTRUCTIONS"?	Section VII first paragraph is replaced and superseded with the following: This section documents the requirements that should be met by bidders in preparing the Technical and Cost Proposal. Bidders should identify the subdivisions of "Scope of Work" clearly in their proposals; failure to do so may result in disqualification. Failure to respond to a specific requirement may be the basis for elimination from consideration during the State's comparative evaluation.
6.	RFP, I.I	4	"Bidders should submit one proposal marked on the first page: "ORIGINAL". If multiple proposals are submitted, the State will retain one copy marked "ORIGINAL" and destroy the other copies. The bidder is solely responsible for any variance between the copies submitted." How many copies are bidders required to submit?	The bidder should submit one proposal with the first page marked "ORIGINAL."
7.	I.O, VII.2	5, 39	Section I.O: Procurement Procedure describes requirements that must be addressed in our proposal, including Attachments A, B, C, and D. In Section VII, the Instructions require us to submit Attachments B and D. Some of the requirements in Attachments A and C will be covered in Attachments B and D. Since not all of the requirements will be addressed in Attachments B and D, does the State want us to submit Attachments A and C	Refer to question 2.

			as well?																																																	
8.	V.A.	28	<p>LI Categorical volumes for fiscal year 2019 are lower by more than 50% from the prior years, please confirm that LI Categorical volumes for 2019 are 1,502.</p> <table border="1"> <thead> <tr> <th>Nebraska PASRR LI Screenings and LII Evaluations</th> <th></th> <th></th> <th></th> </tr> <tr> <th>Fiscal Year</th> <th>LI Web-Based</th> <th>LI Categorical</th> <th>LII Evaluations</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>29,669</td> <td>2,651</td> <td>1,647</td> </tr> <tr> <td>2017</td> <td>30,578</td> <td>3,570</td> <td>2,039</td> </tr> <tr> <td>2018</td> <td>30,300</td> <td>4,200</td> <td>2,200</td> </tr> <tr> <td>2019</td> <td>24,399</td> <td>1,502</td> <td>1,905</td> </tr> </tbody> </table>	Nebraska PASRR LI Screenings and LII Evaluations				Fiscal Year	LI Web-Based	LI Categorical	LII Evaluations	2016	29,669	2,651	1,647	2017	30,578	3,570	2,039	2018	30,300	4,200	2,200	2019	24,399	1,502	1,905	<p>Section V. Project Description, A. Project Overview, table has been replaced and superseded with the following table:</p> <table border="1"> <thead> <tr> <th colspan="4">Nebraska PASRR LI Screenings and LII Evaluations</th> </tr> <tr> <th>Fiscal Year</th> <th>LI Web-Based</th> <th>LI Categorical</th> <th>LII Evaluations</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>29,669</td> <td>2,651</td> <td>1,647</td> </tr> <tr> <td>2017</td> <td>30,578</td> <td>3,570</td> <td>2,039</td> </tr> <tr> <td>2018</td> <td>30,300</td> <td>4,200</td> <td>2,200</td> </tr> <tr> <td>2019</td> <td>24,399</td> <td>3,594</td> <td>1,905</td> </tr> </tbody> </table>	Nebraska PASRR LI Screenings and LII Evaluations				Fiscal Year	LI Web-Based	LI Categorical	LII Evaluations	2016	29,669	2,651	1,647	2017	30,578	3,570	2,039	2018	30,300	4,200	2,200	2019	24,399	3,594	1,905
Nebraska PASRR LI Screenings and LII Evaluations																																																				
Fiscal Year	LI Web-Based	LI Categorical	LII Evaluations																																																	
2016	29,669	2,651	1,647																																																	
2017	30,578	3,570	2,039																																																	
2018	30,300	4,200	2,200																																																	
2019	24,399	1,502	1,905																																																	
Nebraska PASRR LI Screenings and LII Evaluations																																																				
Fiscal Year	LI Web-Based	LI Categorical	LII Evaluations																																																	
2016	29,669	2,651	1,647																																																	
2017	30,578	3,570	2,039																																																	
2018	30,300	4,200	2,200																																																	
2019	24,399	3,594	1,905																																																	
9.	VI.C.9a, VI.D.1.c.	34	<p>Please confirm that Section VI.D.1.c. and Section VI.C.9a permits the contractor 3 business days to complete the Level II evaluation and electronically post the Summary of Findings Determination Report and an additional day for mailing hardcopies of the Summary Report to the individual, PCP, and legal guardian.</p>	Yes.																																																
10.	VI.C.10.b.ii.	34	<p>Please confirm that the State requires the contractor to electronically and securely push PASRR Level I and Level II outcome data to the selected state system.</p>	Yes.																																																

11.	RFP, VI.E	35	<p>The current Level II process includes 100% quality review of all LII evaluations completed by assessors.</p> <p>Please confirm that for this contract the State will require 100% quality review of all Level II evaluations completed by assessors.</p>	<p>Following completion of all Level II evaluations, evaluative data will be reviewed and countersigned by a board-eligible or board-certified psychiatrist who will: validate whether the individual has a mental illness, summarize the individual's medical and social history, provide recommendations to meet the individual's service needs, and provide recommendations regarding the individual's placement needs.</p> <p>ID/RC Level II evaluations must include a psychological evaluation, completed by a psychologist as defined in 471 NAC 12.</p>
12.	V, VII, VII.2, Evaluation Criteria	28, 36, 39	<p>Section V: Project Description includes 2 sections: Project Overview and Project Environment. The opening statement in Section VII: Proposal Instructions indicates that we should "identify the subdivisions of 'Project Description'" in our proposal. The instructions go on to identify different subsections to be included in the Technical Approach under Section VII.2.a through VII.2.f. Further, the Evaluation Criteria indicates that we will be awarded points based on the Business Requirements and Technical Requirements. Please clarify the specific sections to be included in our Technical Approach.</p>	<p>Refer to question 2.</p>
13.	VII.2.a, VII.2.d-VII.2.f, Evaluation Criteria	39	<p>Although the proposal requires bidders to include sections for our understanding of the project requirements, proposed development approach, detailed work plan, and deliverable due dates, the evaluation criteria provided in a separate document indicates that only the Business Requirements and Technical Requirements will be awarded points. Assuming that this refers to Attachments B (Business Reqs) and D (Technical Reqs), does the State intend to award points for these other sections?</p> <p>Please clarify where the following should be addressed: VII.2.a, VII.2.d, VII.2.e, and VII.2.f.</p>	<p>The Evaluation Criteria indicates the areas that will be addressed and scored during the evaluation.</p> <p>VII.2.a, VII.2.d, VII.2.e, and VII.2.f should be addressed in the draft project work plan requested in "Attachment B, Business Requirements, WPR-1."</p>
14.	Attachment A	1	<p>Reporting refers to a "Convalescent 60-day" clinical review Level I outcome. "Convalescent 60-day" is not in</p>	<p>See revised Attachment A.</p>

			Section 12-004.07: Categorical Determinations and Exemptions of the State Code. Is "Convalescent 60-day" a valid Nebraska Categorical Determination?	
15.	Attachment B, GEN-1	2	The RFP references in Attachment B refer to RFP Section VI.B (for example, GEN-1 refers to Section VI.B.6., PASRR Level I Screenings). It appears that these are references to Section VI.C. Please clarify.	See Revised Attachment B Business Requirements Traceability Matrix.
16.	Attachment B, WBS-2	6	WBS-2 states that the web-based PASRR system must provide a "List of all persons residing in the NF at the present time." Currently Nebraska does not require nursing facilities to use the PASRR system to report the location of all residents. Nursing facilities are currently required to report the locations of PASRR Level II individuals. Please confirm the State requires provision of a list of all residents identified with PASRR Level II conditions.	See Revised Attachment B Business Requirements Traceability Matrix.
17.	Cost Form		The State currently includes a separate line item for Level II activities related to Document-Based Reviews (DBR). This separate category permits contractors to offer the state a lower cost for these Level II reviews that typically require fewer resources to complete. Does the State wish to consider continued use of a separate cost category for Document Based Level II Reviews?	No, Level I Categorical – Clinical Review includes Document-Based Reviews / Discontinued / Cancelled.

This addendum will become part of the RFP and should be acknowledged with the Request for Proposal response.